

## International Business Travel Benefits - Quick Reference Guide (QRG)

Schreiber provides **International Business Travel coverage through Chubb** to support partners traveling on company business.

### Who Is Covered

- Benefits-eligible full- and part-time partners
- Eligible dependents (spouse, dependent children)

### What's Covered

#### Emergency Medical

- Hospital & physician services
- Prescriptions & ambulance
- Emergency medical evacuation
- Covered up to **\$300,000** (outside country of residence)

#### Business Travel Accident

- Accidental death & dismemberment
- Paralysis or coma
- Carjacking
- Evacuation & repatriation

#### 24/7 Travel & Security Assistance

- Finding doctors or hospitals
- Medical & travel coordination
- Evacuation support
- Lost/stolen document help
- Legal, embassy & translator referrals
- Crisis support (natural disasters, unrest)

#### Identity Theft

- Coverage for identity theft during business travel
- Dedicated recovery support

## BEFORE YOU TRAVEL — REQUIRED

### Register with Chubb

1. Visit: <https://www.chubbtravelassistance.com/axa>
2. Click **Go to Travel Portal**
3. Select **Create Account**
4. Enter your email
5. Member ID: **CHUBBAXA**
6. Verify email & set password

## IF YOU NEED CARE WHILE TRAVELLING

### Medical Emergency

1. Get medical help immediately
2. Contact **AXA Assistance** ASAP
  - o Phone number on your Chubb ID card
3. AXA can coordinate care, evacuation, and payment (when approved)

### Non-Emergency Care

- Pay upfront if required
- Keep itemized receipts
- File a claim for reimbursement

AXA Assistance is available **24/7**.

## HOW TO FILE A CLAIM

1. Go to: <https://www.chubbclaims.com/ace/us-en/welcome.aspx>
2. Click **Start a Claim**
3. Enter policy number (on ID card)
4. Upload documentation
5. Submit

## NEED ADDITIONAL HELP?

- Benefits questions: [benefits@schreiberfoods.com](mailto:benefits@schreiberfoods.com)
- Emergency help: **AXA Assistance** (number on Chubb ID card)